



BOARD OF MANAGEMENT - FEEDBACK REVIEW MEETING

DATE OF MEETING: 29/05/2018

MINUTES

An exclusive meeting of the BOM is called to review the feedback reports, recommendations and proposed actions received from the Feedback committee. Feedback committee chairperson was invitee for this meeting. Following recommendations and proposed actions were discussed:

1. Programme-wise minimum one enrichment programme in each semester to be initiated
2. One value added course shall be introduced additionally in each programme.
3. Need based bridge courses to be intensified in every program & classes shall happen in the beginning of the semester class work.
4. The activities of the student council will be intensified & recorded.
5. Curricular aspects in charge shall certify that syllabus is completed in all the course of all the programmes 10 days before.
6. A month before the commencement of the semester, faculty shall be informed about the subject wise and class wise timetable in order to meticulously execute the action plan in accordance with the lesson plan.
7. Time bounded lesson plan in which enough provision is made for remedial and special classes to ensure slow learners to catch up and fall in line with others in the class under the supervision of class teachers and mentors.
8. Special soft skill classes by English department need to be arranged.
9. Periodical workshops, case studies pertaining to leadership qualities, innovation and creativity to be conducted .
10. Need to have more MOUs and collaborations to enrich hands on experience through internships.



SURANA COLLEGE

Moulding Character and Careers

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11. Have to organize PTM more frequently. Suggested to have meetings after results and in the middle of semester
12. Suggested to have frequent PTM and also ensuring that parents' are informed about their ward's attendance, marks and behavior in the college through SMS/Mail/PTM.
13. As identified and needed, required number of bridge courses to be conducted in the beginning of the semester

The BOM after reviewing the various reports, recommendations and proposed actions approved to initiate the above actions as recommended by the committee.

Board of Management

Dr. ARCHANA SURANA

Managing Trustee



MEMBERS PRESENT IN THE MEETING

SL.NO	NAME		SIGNATURE
1	Dr. SAKUNTALA SAMUELSON	Principal	
2	Dr. A SRINIVAS	IQAC Director/ Coordinator	
3	Prof. BR CHANDRASHEKARAPPA	MEMBER	
4	Prof. VENKATESH KUMAR	MEMBER	
6	Sri. GIRISH G	MEMBER	
7	Sri. KARUNASEKARA REDDY	MEMBER	
8	Prof. VIDYA	CHAIRPERSON, FEEDBACK COMMITTEE	